

**Safeguarding**

# Information for students, parents, carers and visitors

## **Safeguarding Statement**

At DN Colleges Group, we are committed to creating a safe, supportive, and respectful environment where everyone can learn, work, and visit free from harm.

**Safeguarding is everyone's responsibility.**

## What does safeguarding mean?

Safeguarding means protecting people from harm and supporting their welfare.

### This includes concerns about:

- Abuse or neglect
- Bullying, harassment, or discrimination
- Sexual harm or exploitation
- Radicalisation or extremist views
- Mental health concerns or self harm
- Online safety and harmful internet use
- Criminal exploitation (including county lines)
- Domestic abuse or controlling relationships

**Safeguarding applies to all students (including adult learners), staff, visitors, and contractors.**

## How does the College keep people safe?

We help keep our community safe by:

- Ensuring all staff receive safeguarding training
- Having clear policies and reporting procedures
- Promoting respectful behaviour and inclusion
- Providing wellbeing support and an in-house counselling service.
- Monitoring college IT systems to protect learners online

## Online safety and monitoring

Use of Smoothwall ensures all IT is monitored and filtered to:

- Prevent access to harmful content
- Identify potential safeguarding risks
- Support students who may be vulnerable

## What to do if you are worried about someone

If you see or hear something that concerns you, **don't ignore it.**

You can:

- Speak to any member of staff
- Contact the Safeguarding Team
- Visit Reception who will direct you appropriately

## Key safeguarding contacts

### Director of Student Support (DSL & Prevent Lead)

Reece Layton

### Associate Director of Safeguarding, Wellbeing and Counselling (DSL & Prevent Lead)

Claire Satwick

### Safeguarding Caseworkers (DDSLs)

Megan Gellatly

Lindsay Ellis

Rachel Godwin

Emma Annakin

### Learning and Behaviour Case Workers

Megan Bailey

Ahmed Sual

### Safeguarding Administrator

Jonathan Crosby

## What happens when a concern is reported?

- Concerns are taken seriously
- Information is handled sensitively
- Support is always the priority
- Details are shared only with appropriate staff
- Parents/carers may be contacted where appropriate (especially for under 18s)

**Reporting a concern will not get someone into trouble for asking for help.**

## Confidentiality and record sharing

**We will always respect your privacy.**

However, full confidentiality cannot be promised if information needs to be shared to keep someone safe.

## Expectations and behaviour

Everyone at DN College Group is expected to:

- Treat others with respect
- Use appropriate language and behaviour
- Follow the Acceptable Use of IT systems
- Raise concerns about safety or welfare

**Harassment, abuse, and discrimination are not tolerated.**

## Visitors and parents

If you have a concern while on site:

- Speak to a member of staff or Reception immediately
- Do not investigate concerns yourself
- Respect confidentiality and follow staff guidance



## Emergency and external support

**If someone is in immediate danger, call 999.** For additional support, staff can provide details of external services and helplines.

***Together, we can help keep everyone safe.***

## Accessibility and inclusion statement

At DN College Group, we are committed to ensuring that all learners, staff, visitors, parents, and carers are treated with dignity, fairness, and respect.

We aim to create an inclusive environment where everyone feels safe, valued, and supported, regardless of disability, learning need, background, protected characteristic, or personal circumstance.

We:

- Make reasonable adjustments to support individuals with disabilities and additional needs
- Provide learning and safeguarding information in alternative formats where required
- Promote equality, diversity, and mutual respect across the college community
- Challenge discrimination, harassment, and exclusionary behaviour
- Ensure safeguarding support is accessible to all learners, including adult students

If you need information in a different format, additional support, or adjustments to access safeguarding or college services, please speak to a member of staff or contact Student Services.

## Contact us

**Room at DC:** SG04    **Room at NLC:** LG24

**Phone:** 01302 553 741

**Email:** [safeguarding@dncolleges.ac.uk](mailto:safeguarding@dncolleges.ac.uk)

