

Item 10 of these minutes is deemed to be CONFIDENTIAL by virtue of Instrument 14(4) and 16(2) as they contain business sensitive information. These minutes are not available for public circulation and are held separately by the Clerk to the Corporation.

MINUTES THE MEETING OF THE CURRICULUM QUALITY & PERFORMANCE COMMITTEE HELD ON WEDNESDAY 11TH JUNE 2025

Present

Angela Briggs	Governor (Chair of the Corporation)
Ruth Brook	Governor
Ben Lawrance	Co-opted member (Chair)
John Rees	Governor (CEO)
Mike Welsh	Governor

The quorum for the meeting was 40% of committee membership to include at least 3 External Governors. The meeting was quorate.

In attendance

Phil Briscoe	Interim Vice Principal, Quality of Education
Danny Fenwick	Deputy Principal
Sharon Harmon	Clerk to the Corporation
Julie Kaye	Vice Principal, Education Programmes for Young People
Patrik Knowles	Vice Principal Apprenticeships and Adults

The meeting was held at North Lindsey College and commenced at 5.30 pm.

Item	Minute	Action
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1 Apologies

Apologies received from Karen Jackson (Governor), Sue Craggs (Governor), Bella Burton-Mano (FE Student Governor) and Rebecca Chamley (Staff Governor).

2 Declarations of Interest

Members should declare any personal or financial obligation, allegiance or loyalty which would in any way affect decisions in relation to the subjects under discussion.

There were no declarations of interest.

3 Minutes of the Curriculum, Quality and Performance Committee Meeting held on 12th February 2025 and any Matters Arising

The minutes the Curriculum, Quality and Performance Committee meeting held on 12th February 2025 were agreed as a true and correct record of the meeting.

There were not matters arising.

4 CQP Committee Risk Register

The CQP Committee received the Group Risk Register. Members reviewed the strategic risks relating to FE curriculum and quality for which the CQP Committee has responsibility for oversight. Members noted and considered updates to controls, assurances, mitigations and planned actions. Members were assured by progress against planned actions and newly implemented actions. Members noted

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	<p>an increase in the risk score relating to adult provision. Members discussed the reasons for the increased score and were assured by planned actions. Members were assured the risk score is still within the target risk score. Members considered the residual risk score for each risk noting that all remain within the target risk score. Members were satisfied that the risk ratings for each risk remain appropriate.</p>	
5	<p>FE Performance Update</p> <p>The Deputy Principal (DP) presented a FE performance update report. Members noted and discussed the contents of the report outlining curriculum performance year to date covering learner destinations, learner recruitment, attendance, retention, achievement, and strategic developments across curriculum and across all provision types.</p> <p>Members considered and discussed the learner destinations report. Members agreed it was overall a very positive report with 93% of all students from 2023/24 having progressed into employment, further and higher education, or training, a 3% increase on the previous year. Members discussed reasons for improvement in positive destinations. Members clarified the number included in 93% of conversion rate of all known outcomes. Members discussed local employer engagement as part of curriculum design. Members felt assured that the destination data demonstrates that curriculum offer is correct and aligned to local skills needs.</p> <p>Members reviewed the performance and targets report noting performance targets and progress against targets. Members considered the metrics, KPIs, and curriculum developments. Members noted that attendance overall was good but dropped slightly in some areas. Members noted and discussed strategies and supports for improving attendance in areas for further improvement. Members were assured by the planned strategies and supports.</p> <p>Members discussed recruitment, retention and achievement noting that overall recruitment, retention and achievement was strong across provision. Members were assured by the interventions and supports implemented for students identified as at risk of not achieving. Members were assured by recruitment strategies for areas below target.</p> <p>Members reviewed the update on curriculum and quality structure. Members noted the senior leadership change in Quality to enable working much more collaboratively across curriculum to support the change and improvements.</p> <p>Members discussed Work Experience and noted reporting delays due to data lag, so the position is higher than shown in report. Members discussed Student Entitlement noting that Digital Skills engagement is significantly higher year-on-year.</p> <p>Members were pleased to note that World Skills entries increased from 10 in 2023/24 to over 100 in 2024/25 across all curriculum areas. Members were assured that WorldSkills is to be embedded in the Scheme of Learning from 2025/26 demonstrating further integration with curriculum.</p> <p>Members noted update on curriculum development and funding. Members were assured that significant curriculum developments are underway across all pillars of curriculum and a renewed systematic focus on TLA will further improve the current good levels across provision types.</p>	

6 Quality Assurance Update

The Vice Principal, Quality of Education presented the Quality Assurance update report. Members noted the contents of the report providing an overview of quality assurance and improvement activities across the Group.

Members noted and discussed the responses to student voice surveys. Members noted that response rates have overall increased and that feedback is on the whole positive. Members were assured by strategies to improve learner participation in feedback in areas where response rates were lower and the response to and utilisation of feedback.

Members discussed the strengths and areas for development identified following teaching and learning assessments, including full lesson visits and formal learning walks. Members were assured by action plans in place to support and strengthen areas identified for improvement. Members were assured by plans for follow up and continued quality assurance activities including the LETs programme.

Members were updated on planning for the Self-Assessment Review moderation process. Members noted enhancements to the moderation process to strengthen the robustness of the process. Members were assured by the update and reflected on the many strengths of the college and agreed these should be highlighted and celebrated. Members noted and discussed proposals for a new Ofsted inspection framework and were assured by planning and preparation for the new framework.

7 Committee Cycle of Business 2025/26

Members considered the CQP committee's proposed cycle of business for the academic year 2025/26. Members noted that the proposed cycle of business was broadly in line with the previous year and will be subject to the addition of ad hoc items of business as the need arises throughout the year. Members noted that planning for the proposed new Ofsted inspection framework will be included during the year.

Resolution: CPQ Committee agreed the cycle of business for the three meetings in the academic year 2024/25 for recommendation to the Corporation Board for approval.

8 Governance Development Plan

Members reviewed the Governance Development Plan and considered the updates on progress against targets for which the committee has oversight relating to curriculum and growth. Members agreed all targets remain appropriate and were assured that progress against targets was on track. Members suggested updates to the plan for 2025/26 to include Ofsted inspection framework training for governors and note all pillars of strategic plan now aligned to each committee.

9 Committee Chair's Report to Corporation Board

Members considered the business of the meeting and noted key items and any changes to strategic risks identified for feedback in the Committee Chair's Report to the Corporation Board. Members agreed to highlight:

- Positive Destinations Data.
- Continued success of World Skills programme.
- Student voice surveys demonstrate improved response and positive feedback.
- Preparedness for proposed new Ofsted Inspection Framework.

10 Any Other Business

Members congratulated the college on the recent awards ceremony noting it was a successful event with lots to celebrate.

Members discussed a confidential item. The minutes of this item are deemed to be confidential by virtue of Instrument 14(4) and 16(2) as they contain business sensitive information. These minutes are not available for public circulation and are held separately by the Clerk to the Corporation.

11 Date and Time of Next Meeting

Members noted the time and date of the next meeting of the Curriculum, Quality & Performance Committee is to be confirmed.

The meeting closed at 7.05 pm

Clerk to the Corporation

Signed: (Chair)

Date:

TABLE OF ACTIONS				
Date	Item	Action	Responsibility	Date Due